



The Institute of Professional Investigators

Jubilee House, 3, The Drive, Brentwood, Essex. CM13 3FR

NOTICE is hereby given that the Annual General Meeting of the Institute of Professional Investigators will be held at **10.30am on Friday, 16th October 2015** at the ***Civil Service Club, 13-15 Great Scotland Yard, London SW1A 2HJ***

to transact the following business, within the Rules of the Institute:

Agenda

- (1) Principal's welcome
- (2) Minutes of last year's AGM
- (3) Matters arising
- (4) Report of the Treasurer
- (5) Education and Training – Deputy Principal
- (6) Election of Governors
- (7) Any other Business
- (8) To hear the Speakers

Speakers:-

Neil SMITH – Open Source Intelligence

The Hon.Byron DAVIES MP, former Fellow of the Institute

12.30pm Principal's Reception

1pm LUNCH at a cost of £20 per head, Guests welcome.

By Order of the Board of Governors

Simon Smith
FIPI MSyl(Dip) MIPS A AMIFM
Secretary General

Registered Address: The Institute of Professional Investigators, 36 Crown Rise, Watford, Herts WD 25 0 NE
(A Company Limited by Guarantee Registered in England No 1386248)

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NOTE: Calls to these numbers cost 2 pence per minute plus whatever your Provider charges

E-Mail: admin@ipi.org.uk web site : www.ipi.org.uk

MENU

(Please advise of choice and guests by 1st October 2015. Thanks)

Hors d'oeuvres

- Chicken Liver Brussels Pate with Cumberland Sauce
- or
- Baked Stuffed flat Mushroom with Bacon, Leek and Blue Cheese
- or
- Seasonal Melon and Fruit Coulis (V)

Main Courses

- Lamb Casserole and Herb Suet Dumplings
- or
- Oven Roasted fillet of Salmon, Pepper Hollandaise and Watercress
- or
- Roast Root Vegetable, Tarte Tatins with Roquette Salad leaves and English Ale Chutney (V)

Desert

- Fresh Fruit Salad and Cream
- Lemon and Lime Cheesecake, Passion Fruit Coulis
- Cheese and biscuits with grapes and chutney

(Please note these dishes have all been personally passed by the Secretary General}

Nomination Form

(please return, Scan to E Mail or Fax by 1st October 2015)

I

of

being a Fellow/Member, in good standing of the Institute of Professional Investigators hereby nominate:-

Name

Address

A Fellow/Member of the IPI in good standing, to be a Governor of the Institute

Signed

Seconded..... (Print Name))

I Consent to Nomination

Signature.....

MINUTES OF THE ANNUAL GENERAL MEETING OF THE INSTITUTE OF PROFESSIONAL INVESTIGATORS

Held at the Civil Service Club of Great Scotland Yard, Whitehall, London, SW1

17th October 2014 at 11am.

The following Members were present:-

David Palmer
James Harrison-Griffiths
Brian Walker
Richard Newman
Richard Cumming
Richard Bradshaw
Richard Lee
Alan Roberts
Michael Pettit
Ruth Hoffman
Simon Smith
Andy Ryan

We were joined by Honorary Members, David Pryke and Linda King after the formal business of the Meeting. Guests present were Dave Humphries, Head of Compliance at the Security Industry Authority, Mrs. Debbie Mallinson from IQ Limited, and Mr. Matt Flegg representing a Member.

Apologies

Apologies were received from the following:-

Paul Elliott
Peter Jones
Mike Welby
Mike White
Alan Marr

1. The Minutes of the 2013 Annual General Meeting having been circulated, it was proposed by Richard Cumming seconded by Richard Bradshaw, that the Minutes be signed by the Principal. Resolution passed *nem con*.
2. The Accounts having been circulated, the Treasurer reported and highlighted the loss of Membership up to the end of March 2014 but that course income was up. The Treasurer reported that the situation had changed slightly since then with new Members and returning Members. It was proposed by James Harrison-Griffiths and seconded by David Palmer that the Treasurer's Report and the Accounts be accepted. This was carried *nem con*.

3. The Secretary General's Report, having been circulated, was considered. It was proposed by James Harrison-Griffiths and seconded by Richard Newman that this be adopted and that was carried *nem con*.

4. There was then discussion from the floor in relation to ideas to increase membership and get matters organised. Following discussion from the floor, the following proposals were adopted:-

(a) That there should be a one-sided A4 sheet of paper that Members could issue to prospective Members and to colleagues explaining the advantages of the IPI.

(b) That overseas members should be given greater assistance and matters explained to them.

(c) Members introducing another Member should have the benefit of confirming that there will be no administration fee for those prospective Members introduced by an existing Member. This was agreed.

5. The Principal pointed out that Richard Newman had tendered his resignation from the Board and that subject to that the nominations having closed, the existing Board remained in place. Those who had previously been co-opted to the Board were then elected to the Board. This was carried *nem con*.

6. The Principal then presented two Fellowships to Richard Cumming and Simon Smith and two Honorary Memberships to David Pryke and Linda King, of Pelican Management, the former Management Company for the IPI who had retired. James Harrison-Griffiths having been unanimously elected as Principal then took the Chair and David Palmer, having been unanimously elected as Deputy Principal, then stood down.

7. Mr Harrison-Griffiths then introduced Dave Humphries of the Security Industry Authority who explained the position in relation to Investigator Licensing. There was much discussion of this, but the general principle behind it seems to be that it awaits the Home Secretary's announcement, the Home Secretary having already indicated that 2015 would be the start date for licensing. After a lively discussion, it was concluded that the IPI had to stay on track as it was, we had a number of students who were waiting to take the SIA Approved Exam and we simply had to get on with it.

8. Mr. Harrison-Griffiths then introduced Mrs. Debbie Mallinson from IQ Limited, the Approved Body responsible for our course training and examination. Mrs. Mallinson explained the position in relation to the SAA, OfQual and the framework for the Course and the examination. There was a further discussion and Mrs. Mallinson made clear that any additional requirements for licensing would have to be tackled within the existing system, and those involved in IPI

training confirmed that this was feasible. We had, to some extent, "future proofed" our Course.

9. There being no further business, the Meeting closed at 12 noon.